

For Immediate Release

November 6, 2007

FWBBC Seeks Director of Recruitment

NASHVILLE, TN—Free Will Baptist Bible College is accepting resumes and referrals for the position of director of recruitment, according to Jeff Caudill, director of enrollment services.

Mr. Caudill said, “We have had some really great individuals serve as director of recruitment through the years, the most recent being Ryan Lewis who is now an associate pastor in Amory, Mississippi. This high profile, high energy position is ideal for a recent college graduate in his mid-to-late 20s or early 30s.”

The Ideal Candidate Will:

1. Have a bachelor’s degree.
2. Demonstrate good people skills.
3. Possess good written and oral communication skills.
4. Be able to take and give directions well.
5. Meet deadlines, be organized, and work well under stress.
6. Be a Free Will Baptist.
7. Desire to be part of the FWBBC family and make a difference in the lives of students.

Brief Job Description:

1. Report to and work closely with the director of enrollment services.
2. Be the *face* of recruitment at FWBBC.
3. Oversee recruitment efforts at FWBBC including, but not limited to: Welcome Days, Senior Days, summer visit days, call center, summer travel schedule, etc.
4. Provide constant energy and new ideas for increased enrollment.
5. Supervise EMT staff.
6. Travel to retreats, camps, and other functions as chief recruiter.
7. Oversee EMT booth at Free Will Baptist national convention.
8. Limited involvement in retention activities.
9. Oversee, schedule, and conduct campus tours.
10. Other recruitment related activities as needed.

Submit resumes or referrals to Jeff Caudill, director of enrollment services, at jcaudill@fwbbc.edu, or mail to Free Will Baptist Bible College, 3606 West End Avenue, Nashville, TN 37205. All submissions should be received by December 1, 2007.