

For Immediate Release

October 7, 2009

### **FWBBC Seeks Enrollment Counselor**

NASHVILLE, TN—Free Will Baptist Bible College is accepting resumes and referrals for the position of enrollment counselor, according to Jeff Caudill, director of enrollment services.

*The ideal candidate will:*

1. Be a recent graduate of FWBBC.
2. Demonstrate good people skills.
3. Be creative.
4. Possess good written and oral communication skills.
5. Be able to take and give directions well.
6. Meet deadlines, be organized, and work well under stress.
7. Be a Free Will Baptist.
8. Desire to be part of the FWBBC family and make a difference in the lives of students.

*Brief job description:*

1. Work in both recruitment and retention.
2. Build relationships with incoming students and be their contact.
3. Plan campus events including, but not limited to: Welcome Days, Senior Days, Opening Days Activities, End-of-Year Bash, etc.
4. Travel to retreats, college fairs, and other functions as a recruiter.
5. Assist with FWBBC booth at the annual Free Will Baptist national convention in July.
6. Provide constant energy and new ideas for increased enrollment.

Submit resumes or referrals to Jeff Caudill, director of enrollment services, at [jcaudill@fwbbc.edu](mailto:jcaudill@fwbbc.edu),

or mail to Free Will Baptist Bible College, 3606 West End Avenue, Nashville, TN 37205. All submissions should be received by November 15, 2009.